



ELEMENTARY/MIDDLE SCHOOL
PARENT/GUARDIAN & STUDENT
INFORMATION PACKET

2017 - 2018

ELEMENTARY/MIDDLE SCHOOL INFORMATION

1. ANNUAL TUITION

Elementary (TK—6th)	\$7,800.00
Middle School (7th/8th)	\$8,998.00

2. PAYMENT PLANS

Plan I: One annual payment
\$150 annual payment discount applies
Due on or before August 1, 2017
Plus \$695 facilities fee

Plan II: Ten (10) monthly payments
From August 1, 2017 to May 1, 2018
TK—6th: \$780.00
7th/8th: \$900.00
Plus \$69.50 per month facilities fee

Plan III: Twelve (12) monthly payments
From June 1, 2017 to May 1, 2018
TK—6th: \$650.00
7th/8th: \$750.00
Plus \$58.00 per month facilities fee

Facility Fee: *Annual, non-refundable fee per family.*

Payments are due on the 1st day of the month. Payments not received in our office by the 10th day of each month will be subject to a \$35.00 late fee per student.

It is the policy of SCS to not send out billing statements. It is the responsibility of each individual family to have their payment in the office by the due date.

3. CURRICULUM & TECHNOLOGY FEE

The **Elementary curriculum** & technology fee will be billed monthly with the monthly tuition plans beginning in August as follows:

TK—K: \$150 per year (\$15 per month)
1st—3rd: \$250 per year (\$25 per month)
4th—6th: \$350 per year (\$35 per month)

MIDDLE SCHOOL: Online Bookstore Opens July 11: Southlands uses Follett to bring each family the opportunity to purchase books and supplies online. This is a fast and convenient way to get the books that are needed for the first day of school. Simply log-on to the Southlands website and locate the bookstore icon on the left side of the page or log on to www.southlandscs.bkstr.com. You will then create an account and choose the books your student will need. Books may be shipped directly to your home in as little as 5 days. Some books may be rented if that is your desired selection.

We encourage you to order your books as soon as possible to ensure timely delivery and the best pricing available. *Book sales are first come, first served and include new and used books. Used books are lower in price.* Please see the enclosed flyers for more information.

4. SCHOOL HOURS

- ◆ **First day of School is Monday, August 14, 2017.**
- ◆ **The first week of school (August 14th - 18th) for TK—8th will be an early 1:30 p.m. dismissal week.**
- ◆ **Regular school hours begin Monday, August 21st**
 - ◆ *Grades TK - 2nd* **8:15 a.m. - 2:45 p.m.**
 - ◆ *Grades 3rd - 5th* **8:15 a.m. - 3:00 p.m.**
 - ◆ *Grade 6* **8:15 a.m. - 3:15 p.m.**
 - ◆ *Grades 7th/8th* **8:00 a.m.—3:20 p.m.**
- ◆ **No school Monday, September 4th - Labor Day**

5. EXTENDED CARE (TK - 8TH GRADE)

The Extended Care program is a before-and-after-school service for students. Information on after-school programs and registration for Extended Care will be available at orientation. Listed below are the Extended Care prices.

Plan Types	Monthly Rates	
<u>Morning Extended Care:</u>	<u>First Child</u>	<u>Additional child</u>
1 day per week	\$102	\$73
2 days per week	\$107	\$79
3 days per week	\$114	\$85
4 days per week	\$119	\$91
5 days per week	\$125	\$96
<u>Afternoon Extended Care:</u>	<u>First Child</u>	<u>Additional child</u>
1 day per week	\$140	\$101
2 days per week	\$148	\$107
3 days per week	\$159	\$119
4 days per week	\$182	\$130
5 days per week	\$188	\$136
<i>Students who are in Extended Care FULL TIME (5 a.m.'s & 5 p.m.'s) receive a \$10.00 discount per month.</i>		

Additional rates will be charged for occasional and overtime care. The Occasional Care fee is \$7.00 per hour for any portion of an hour. The Overtime Fee (After 6:15 p.m.) is \$8.00 for any portion of 15 minutes per child.

Please Note * *If your child is on campus BEFORE 7:45 a.m. or AFTER 3:30 p.m., he/she is considered to be in Extended Care. If a student is not enrolled in regular Extended Care, then the student is in "occasional care" and payment is due at the time of pick-up or drop-off. This includes Middle School (7th - 8th grade) students.*

6. FOOD SERVICES

SCS offers a hot lunch program through Bevaris Alliance. All meals, foods, and beverages are planned, prepared, and served by registered dietitians, qualified chefs and food handlers. Please see the enclosed flyer to learn more about our lunch partners.

7. CALENDAR INFORMATION

The annual school calendar is available on our website at www.southlandscs.com. This contains much valuable information including early dismissal times, events, sports games and holidays.

8. AFTERSCHOOL TUTORING

Afterschool tutoring will be available throughout the school year by *Lights on Learning*. Please visit the **TUTORING TABLE** during *Meet Your Teacher Day* if you are interested.

9. EARTHQUAKE KIT

This is a mandatory \$25 purchase for all students for each school year. A kit has been purchased on behalf of your student and will be stored on campus. A billing statement will be sent to you in August.

10. ORIENTATION & MEET YOUR TEACHER DAY - FRIDAY, AUGUST 11TH

7th/8th NEW I20 Student Orientation—2 pm

TK—6th NEW I20 Student Orientation—3pm

ALL TK-8th Students Meet Your Teacher Day—5 pm

Please be on time, as the TK—8th Orientation will begin promptly at 5:00 p.m. in the MPR.

In order to receive the classroom assignment, the following items must be submitted to the school office:

1. Tuition payment - *depending on the payment plan you've selected, your payments must be up-to-date.*
2. Requested immunizations and health forms (due by August 1st)

11. UNIFORMS

Uniforms **must** be purchased from Dennis Uniforms. Uniforms may be purchased from Dennis' website at www.dennisuniform.com.

Uniforms that were purchased last year from True Grits will be honored. Students are only allowed to wear Dennis apparel.

12. HEALTH REQUIREMENTS

IMMUNIZATIONS *Up-to-date immunizations are required on or before August 1, 2017.* This applies to those families who received notification from our office of immunizations needed. *Please Note- Teacher assignments will not be issued and students will not be allowed to start school unless immunization and health records have been brought up-to-date and proof submitted to the school registrar. This is a California requirement.*

KINDERGARTEN – Immunization requirements for Kindergarten entrance:

Polio: 3 shots (if received before 4th birthday, must have a 4th shot)
DPT: 4 shots (if received before 4th birthday, must have a 5th shot)
MMR: 1 dose (if received before 2nd birthday, must have a 2nd dose)
TB: Need another test if received before September 1, 2013
Hepatitis B: 3 doses for Kindergarten entry and 7th grade entry
Varicella: 1 dose given on or after 1st birthday, but before school entry

FIRST GRADE – Health Examination for school entry:

The State of California requires a physical examination for all children prior to first grade entrance.

A medical physician must complete the Health Examination Form provided in the registration packet.

7th GRADE – Immunization requirements for 7th Grade entrance:

Tdap: 1 dose (given after 7 years of age)

Please email your updated immunizations
and/or Health Examination forms to:

tagopian@southlandscs.com

No later than: August 1st



August

- 11: Meet Your Teacher (5pm)
- 14: First Day of School
- 14-18: TK-8th Early Dismissal (1:30pm)

September

- 4: Labor Day - NO SCHOOL
- 6: Picture Day
- 11: Teacher In-Service (TK-6th 11:30 Dismissal; 7/8 Noon Dismissal)
- 18-22: Spiritual Impact Week
- 19-21: Spiritual Explosion - 7th & 8th
- 22: 7th & 8th - NO SCHOOL

October

- 2: Teacher In-Service (TK-6th 11:30 Dismissal; 7/8 Noon Dismissal)
- 4: Picture Make-Up Day
- 11: PSAT (8th Grade)
- 13: End of Quarter 1
- NEHS Induction (MPR @ 4pm)
- NJHS Induction (MPR @ 5pm)
- Homecoming Game
- 16-20: Spirit Week
- 19: Great American Shake Out
- 21: Fall Fling/Jog-A-Thon
- 23-27: TK - 6th Parent/Teacher Conferences (1:30 Dismissal)
- 24-25: 7th/8th Parent/Teacher Conferences (Noon Dismissal)

November

- 10: Veterans Day Observed - NO SCHOOL
- 20-24: Thanksgiving Break - NO SCHOOL

December

- 4: Teacher In-Service (TK-6th 11:30 Dismissal; 7/8 Noon Dismissal)
- 18-20: 1:30pm Dismissal (TK-6th)
- 18-21: 7th/8th Finals Week - Noon Dismissal (21st 10am Dismissal)
- 21: End of Qtr 2
- 22-1/12: Christmas Break - NO SCHOOL

January

- 15: MLK Holiday - NO SCHOOL
- 16: School Resumes
- 26: 7th & 8th Honor Roll Assembly

February

- 5: Teacher In-Service (TK-6th 11:30 Dismissal; 7/8 Noon Dismissal)
- 15: Move Up Day
- 16/19: President's Holiday - NO SCHOOL
- 23: Sadie Hawkins Dance (8th Grade)
- 27-3/1: 5th Grade Grand Canyon Trip

March

- 2: 5th Grade ONLY - NO SCHOOL
- 5: Teacher In-Service (TK-6th 11:30 Dismissal; 7/8 Noon Dismissal)
- 5-8: 4th Grade Sacramento Trip
- 9: 4th Grade ONLY - NO SCHOOL
- 16: End of Quarter 3
- 19-23: Spirit Week
- 25-29: Washington DC Trip (8th Grade)
- 26-29: Ironwood (6th & 7th Grades)
- 30: Good Friday - NO SCHOOL

April

- 2-6: Easter Break - NO SCHOOL
- 9-13: Kinder Terra Nova
- 16-20: 1st-6th Terra Nova School Testing (1:30 Dismissal)
- TK-6th Parent/Teacher Conferences
- 17-18: 7th & 8th Terra Nova Testing (1:30 Dismissal)
- 7th & 8th Parent/Teacher Conferences
- 20: Art Gala
- 26: Water Baptism
- 27: Open House/Art Fair (4-6pm)
- 11:30 Dismissal (TK-6th)
- Noon Dismissal (7th & 8th)

May

- 2: Staff/Teacher Appreciation Day
- 4: 4th/5th Mother/Daughter Tea
- 7: Teacher In-Service (TK-6th 11:30 Dismissal; 7/8 Noon Dismissal)
- 11: Grandparent's Day
- 18: ACSI Speech Meet (11:30 Dismissal)
- 21-24: 8th Grade Finals*
- 25-31: 7th Grade Finals*
- 25: 8th Grade Promotion (5pm)
- 28: Memorial Day - NO SCHOOL
- 29-30: 1:30pm Dismissal (TK - 6th)
- 31: Last Day of School (11:30 Dismissal)

August 2017						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2017						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2017						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2017						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 2017						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

January 2018						
S	M	T	W	T	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2018						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March 2018						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April 2018						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May 2018						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- Early Release Time
- Parent/Teacher Coffee
- No School

SUBJECT TO CHANGE

Verify on Website Calendar

*Finals Week: 7th/8th - All students are required to attend all final exams. No early or make-up exams will be permitted.

Southlands Christian Schools Elementary Supply Lists 2017-2018

TK

1. 1 Single Tube Sock (for erasing white boards)
2. 1 Bottle of Hand Sanitizer
3. 10 pack of Crayola Washable Markers (must include a black marker)
4. Pencil Box
5. 1 Bottle of Elmer's Glue
6. 4 Expo Dry Erase Markers
7. 1 Towel For Naptime
8. 1 Kindermat/Basic Rest Mat (approximately 19" x 45")
9. Disinfecting Wipes (Preferably Lysol)
10. 8 Large Glue Sticks
11. 1 Large White Eraser
12. 3 24 Packs of Crayola Washable Crayons
13. 1 Pair of Child Size Scissors
14. 2 or 3 Boxes of Tissue (Kleenex Preferred)
15. 1 Pack of White Thin Paper Plates
16. (Boys) 1 Box of Sandwich Bags
17. (Girls) 1 Box of Gallon Size Bags
18. 1 Twist and Write Ergonomic Style Pencil
(If not already included lead is optional)
19. 1 Backpack that will fit a lunchbox and folder (non-rolling)
20. 1 12 Pack of My First Ticonderoga Fat Pencils (Sharpened)
21. In a separate gallon-sized bag, please put a change of clothes for your child in the event of an accident (pants, underwear, shirt, socks). Please write their name on the bag.

Optional: Small prizes or goodies for the class Treasure Box

Southlands Christian Schools Elementary Supply Lists 2017-2018

Kindergarten

SUPPLIES/SPARE CLOTHES

Please bring your child's supplies in a gallon sized zip lock bag (except the resting mat) with his or her name on it. In the bag, please include:

- ◆ 4 boxes of crayons (24 count)
- ◆ 16 glue sticks
- ◆ 3 large erasers
- ◆ 1 pair of children's scissors
- ◆ 4 dry erase markers
- ◆ 1 Box of "My First Ticonderoga" fat pencils (please sharpen before sending to school)
- ◆ 2 boxes Crayola markers (10 count classic markers-NOT the skinny ones)
- ◆ 4 Bottles of Elmer's Glue
- ◆ 1 Plastic Pencil Box
- ◆ 1 bottle of hand sanitizer
- ◆ 1 package of sanitizing wipes
- ◆ 4 Solid colored pocket folders
- ◆ Folding Resting mat (Please purchase a four section folding mat, not towels or blankets). Please write name on mat.
- ◆ 1 Box of tissues
- ◆ 1 Backpack (no rolling backpacks, they do not fit in the cubbies)
- ◆ 1 Box of baby wipes or flushable wipes
- ◆ Please bring a reusable water bottle each day
- ◆ In a separate gallon-sized bag, please put a change of clothes for your child in the event of an accident (pants, underwear, shirt, socks). Please write their name on the bag.

Link to Amazon list: <http://amzn.com/s/12BXRIMHD02YI>

Southlands Christian Schools Elementary Supply Lists 2017-2018

1st Grade

- 1.1- Spiral Steno Book, 6 x 9, 100 Sheets/Pad
- 2.1- Dixon Ticonderoga My First Tri-Write Primary Pencils Without Eraser 36 Ct.
- 3.1- Pentel Hi-polymer Block Eraser, Large, 3 Pack, White
- 4.1- Elmer's Jumbo Glue Stick, 3 Pack
- 5.1- Fiskars 7 inch Student Scissors
- 6.1- Highlighter, Fluorescent Yellow, 2 Pack
- 7.1- Ruler- Size: 12 in. /30cm.
- 8.1- Pencil Box with Lid
- 9.1- Jumbo Size/ Super Stretchy Book Cover
10. 1- Expo Low Odor Dry Erase Markers, Black, 2 Pack
11. 1- Dry Erase Board Eraser
12. 2- Mead Primary Composition Book, Ruled, 100 Sheets
13. 4- Two-Pocket Folder
14. 2- Crayola Crayons 24 Ct.
15. 1- Large Size Rolling Backpack
16. 4 packs- Baby Wipes
17. 3 packs- Kleenex Tissues, 120 Ct.
18. 2 packs Lysol Disinfecting Wipes, Lemon & Lime Blossom, 240 Ct.
19. 1- Ziploc Sandwich Bags- Girls Only
20. 1- Gallon Size Ziploc Bags- Boys Only
21. In a separate gallon-sized bag, please put a change of clothes for your child in the event of an accident (pants, underwear, shirt, socks). Please write their name on the bag.

<http://amzn.com/sl/11X0PUN7RJGQP>

Southlands Christian Schools Elementary Supply Lists 2017-2018

2nd Grade

- NIV Adventure Bible (available on Amazon.com)
- 2 Jumbo stretchable book covers (for reading book and 1 extra)
- 5 paper folders for desk
(Homework, Spanish, DOL, Music and 1 extra)
- Highlighter pen (To mark Wonders book and Bible verses)
- 3 or 4 whiteboard markers and a sock (to erase)
- Composition Notebook
- 1 dozen #2 pencils
- 3 white polymer block erasers
- Fiskars children's scissors
- Plastic pencil box
- Box of 24 Crayola crayons
- Crayola colored pencils (24 count)
- J World rolling backpack *Preferred.
- Steno notebook
- Lysol disinfecting wipes
- 1 box of tissues
- pack of 4 Elmer's glue Sticks

Southlands Christian Schools

Elementary Supply Lists 2017-2018

3rd Grade

Labeled with student name:

- Rolling Backpack
- Pencil Box
- Avery Durable View Binder 1 inch
- Ruler
- 2 Highlighters (different colors)
- 2 Red Pens
- 1 Blue/ Black Pen
- 5 Sharpened Pencils
- Personal Pencil Sharpener
- 2- Spiral Notebooks 70 Sheets
- Pentel Hi-Polymer Block Eraser
- Large Glue Stick
- 12 Count Crayola Colored Pencils
- 12 Count Crayola Markers
- 1 Jumbo Size Book Cover
- Crayola 24 Count Crayons
- 2 packs Wide Ruled Loose Leaf Lined Paper
- NIV Adventure Bible (Mandatory purchase)
- Avery Big Tab Insertable Two Pocket Plastic Dividers 5 count (mandatory purchase)
- Scissors
- Multiplication Flash Cards

Whole Class Use:

- Kleenex
- Baby Wipes
- Lysol Disinfecting Wipes

Southlands Christian Schools Elementary Supply Lists 2017-2018

4th & 5th Grades

- Two bottles of hand sanitizer
- Plastic water bottle
- Pencil sharpener
- Two boxes of pencils
- Colored pencils
- Two bottles of disinfecting wipes
- Two black sharpies (Teacher use ONLY)
- Box of blue pens
- Box of red pens
- Scissors
- Two glue sticks
- Fine line markers
- Rolling backpack
- Clothing and supply labels
- composition book
- Two highlighters
- Plastic pencil box
- Two spiral notebooks, college ruled, one subject, 70 sheets
- Durable 3-ring view binder, 1.5 in.
- Two packs of loose leaf, college ruled paper
- Two erasers
- Two boxes of tissues
- Avery Big Tab Insertable Two-Pocket Plastic Dividers, 8
- Wooden or plastic ruler
- 180 degree protractor (Accelerated math ONLY)
- Compass (Accelerated math ONLY)

Southlands Christian Schools Elementary Supply Lists 2017-2018

6th Grades

- ◆ Protractor/Compass Set
- ◆ 8-Tab Binder Dividers
- ◆ 1 ½ inch Binder
- ◆ College Ruled Paper
- ◆ Pencils
- ◆ Black, Blue, and Red Pens
- ◆ Pencils
- ◆ Eraser
- ◆ 4 by 6 Index Cards
- ◆ 2 Book Covers
- ◆ Highlighters
- ◆ Colored Pencils
- ◆ Glue Stick
- ◆ Scissors
- ◆ Ruler
- ◆ 4 1-Subject Notebooks
- ◆ Pencil Sharpener
- ◆ Pencil Box
- ◆ Post-It Notes
- ◆ NIV Bible

Amazon Link

<http://amzn.com/sl/2YBWILTUDJVG5>

SOUTHLANDS

CHRISTIAN SCHOOLS

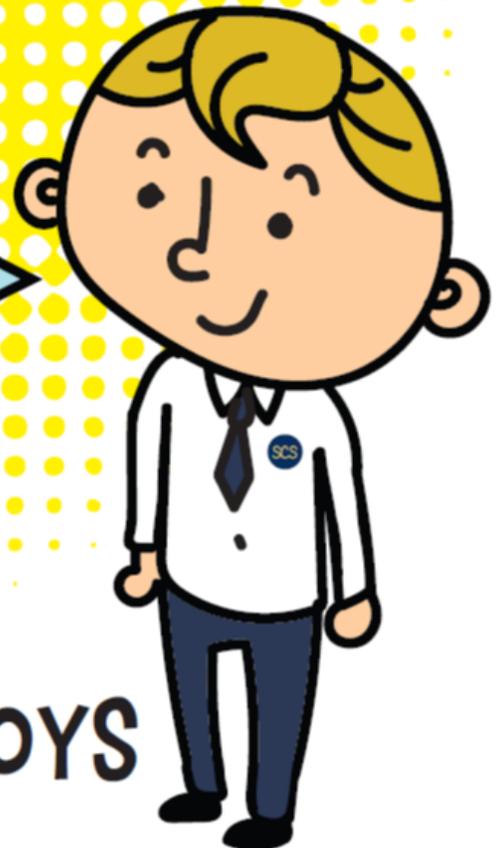
Eagle Choir Uniforms 4th-6th Grade



GIRLS

- Girls Fitted White Oxfordcloth Short Sleeve w/ SCS Logo
- Pleated Skort - Navy Twill
- Black Dress Shoes
- White Knee-Hi Cable Knit Socks

- White Oxfordcloth Long Sleeve w/ SCS Logo
- Boys Hawthorne Pit Front - Navy Twill
- Tie Redi Knot - Adjustable Navy w/ SCS Logo (11" or 14")
- Black Dress Shoes
- Black Socks



BOYS



Dear Parent(s),

In March 2017, SCS implemented a new school notification system called Alert Solutions. This notification system is loaded with new features that will make it easier for us to keep in contact with your family. To guarantee the messaging system is used efficiently, we will need to confirm your contact information is accurate and up-to-date at all times.

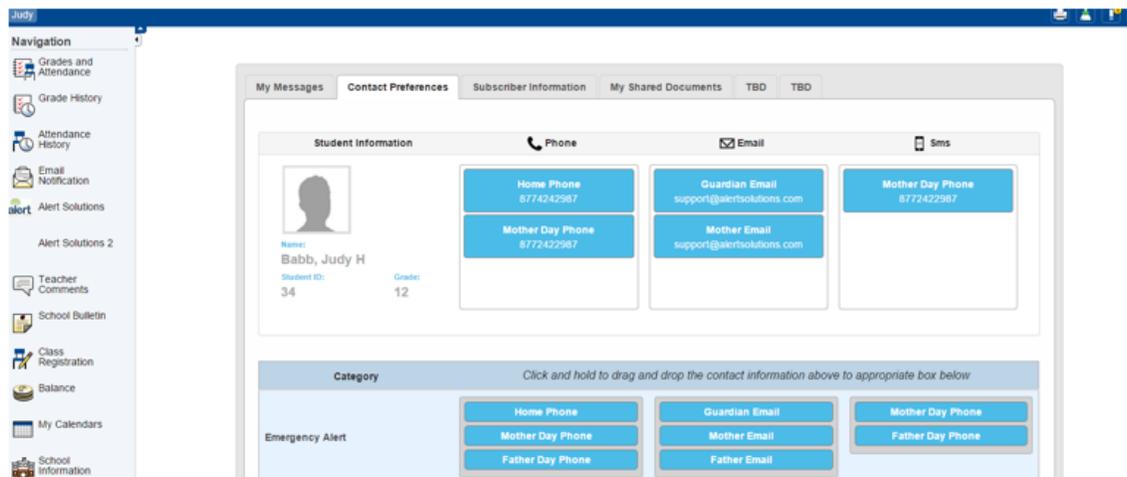
Alert Solutions allows our school to send messages using email, voice, and text messaging. Voice calls will be sent with **909-598-9733** as the caller ID number. You may want to add this phone number to your address book to help you recognize incoming calls from the school easily. Text messages will be sent using a caller ID of 95664 (US). International receipt caller IDs will vary on location. You may want to add this phone number to your address book as well. Please note you will not be able to reply to text messages sent from the school.

Alert Solutions is integrated with the existing **PowerSchool Parent Portal**. If you log-on to the Parent Portal you will now see a new link called **“Alert Solutions 2”**. You will be able to see all the contact information our school has listed for you. Within this section of the Parent Portal, you will also be able to choose your communication preferences based on message category, such as School Closures or Attendance, and message type (email, voice and/or text message). You may opt-out of any message category except for Emergency Messages.

The screenshot shows the PowerSchool Parent Portal interface for a user named Judy. The navigation menu on the left includes links for Grades and Attendance, Grade History, Attendance History, Email Notification, Alert Solutions, Alert Solutions 2, Teacher Comments, School Bulletin, Class Registration, Balance, My Calendars, School Information, and Account. The main content area displays 'Grades and Attendance: Babb, Judy H' with tabs for 'Grades and Attendance' and 'Standards Grades'. Below this is an 'Attendance By Class' table with columns for 'Exp', 'Last Week' (M, T, W, H, F), 'This Week' (M, T, W, H, F), 'Course', 'Q1', 'Q2', 'S1', 'Q3', 'Q4', 'S2', 'Absences', and 'Tardies'. The 'Attendance Totals' row shows 0 Absences and 0 Tardies. A 'Legend' section at the bottom provides codes for Attendance (Blank=Present, A=Absent, T=Tardy, TE=Tardy Excused, P=Parent Excused, U=Unexcused, S=School Excused, I=In School Suspension, O=Out of School Suspension, X=Truant, V=Vacation, F=Field Trip) and Citizenship (H=Honorable, S=Satisfactory, N=Needs to improve, U=Unsatisfactory). A red box highlights the 'Alert Solutions 2' link in the navigation menu, with a red arrow pointing to it and a text box containing the instruction: 'Click on Alert Solutions 2 link to update contact information'.

Setting up your parent preferences is your responsibility. To receive text messages, you must go to Contact Preferences by Message Type (Phone, Email, SMS) and Click and hold to drag the contact information above to the appropriate alert “Category” boxes below. By default, phone calls and email are chosen. You will receive messages to every contact field shown and every message category that has all three message types chosen. Tolls and charges associated with receipt of messages from the school are your responsibility and not the responsibility of the school. Please be sure to set your unique preferences if there are any numbers or addresses you do not like to be contacted at. Click the “X” next to any message type to remove a message preference type from an alert category.

***All phone numbers and email addresses must be in a valid format to save properly.
(ie. 909-598-9733)***



Emergency messages are always sent with all three message types (email, text, and voice calls) and to every contact field shown even if you have opted out. We cannot change this. Emergency messages will be labeled as such so you will know it is an actual emergency.

If you do not have access to log into the Parent Portal, you may contact the school directly to request changes or to request a parent access letter with your student’s codes to create your login.

**** For a video tutorial click [HERE](#) ****

If you have any questions, please contact Southlands via e-mail or phone below. We hope you appreciate this new school notification system and the flexibility it will provide for you as a parent.

Thank you,
Southlands Christian Schools
E-mail: info@southlandscs.com
Phone: 909-598-9733

Middle School Laptop Requirement

In preparation for the upcoming school year, I'd like to remind you that SCS has been going through a technology transition to ensure that all students are utilizing a laptop at school. The purpose of this transition is to (1) reduce the cost of curriculum over the next few years by transitioning to digital textbooks, (2) ensure every student has a device to collaborate in an online learning environment, and (3) build 21st century career-readiness skills. All students must have a laptop with the following minimum requirements on the first day of school:

Minimum Requirements:

- Operating systems: Windows 7 or Windows 10, MacOS El Capitan or Sierra
-Operating systems must be in English Only. Some testing sites require a software installation that will only work on English operating systems.

- Intel i3 processor or faster
 - 4GB or greater of RAM (memory)
 - 50GB of free hard drive space for installing required software
 - External USB hard drive, 500GB or greater (recommended, not required)
- If you do not have a laptop for your student, please make arrangements for them to purchase one before the start of the upcoming school year. Some of the textbooks will be available from our online bookstore in digital format. As part of this transition, we want to ensure all parents/guardians receive this communication.



**MIDDLE SCHOOL
BELL SCHEDULE**

REGULAR DISMISSAL	PERIOD	TIME	PERIOD	TIME
	P1	8:00—8:45	P5	11:30—12:15
	P2	8:50—9:35	P6 (LUNCH)	12:15—12:55
	P3	9:40—10:25	P7	1:00—1:40
	BREAK	10:25—10:35	P8	1:45—2:30
	P4	10:40—11:25	P9	2:35—3:20

NOON DISMISSAL	PERIOD	TIME	PERIOD	TIME
	P1	8:00—8:30	BREAK	10:15—10:20
	P2	8:35—9:05	P5	10:25—10:55
	P3	9:10—9:40	P8	11:00—11:30
	P4	9:45-10:15	P9	11:35—12:00

1:30 DISMISSAL	PERIOD	TIME	PERIOD	TIME
	P1	8:00—8:35	P5	10:50—11:25
	P2	8:40—9:15	P8	11:30—12:15
	P3	9:20—9:55	P6 (LUNCH)	12:15—12:50
	BREAK	9:55—10:05	P9	12:55—1:30
	P4	10:10—10:45		

Rowland Campus Map

18550 Farjardo St., Rowland Heights, CA 91748

(909) 859-2025 or (909) 598-9733



SOUTHLANDS CHRISTIAN SCHOOLS



2017-18 School Year

Monthly Tuition Payment Guidelines

- Monthly Payment Due: The 1st day of the month.
- Late Charge: \$35 per invoice for payments received after the 10th. The same charge applies to a bounced check.
- Twelve month plan (12 payments): From June 2016 to May 2017
- Ten month plan (10 payments): From August 2016 to May 2017
- Extended Care (9 payments): From Sept 2016 to May 2017
- Monthly billing statements are sent out as courtesy only. It is the responsibility of each family to have their payment submitted in person or online by the due date.
- Please notify our school office immediately if you have a new mailing address, phone number or e-mail address.



Friendly Reminder
YOUR PAYMENT IS DUE
ON THE 1ST OF
THE MONTH
Thank You

Have a question? Please contact accounting dept.
18550 Farjardo St. Rowland Heights, CA 91748
Phone: 909.598.9733
E-mail: accounting1@southlandscs.com

ORDERING TEXTBOOKS

MIDDLE SCHOOL

at the Southlands Christian Schools virtual bookstore

HOW TO FIND YOUR BOOKS

1. Go to www.southlandscs.bkstr.com.
2. Click Find Books near the top of the page or in the top bar, select Books > Textbooks and Course Materials.
3. Select your Program, Term, Department, Course, and Section (if applicable), then click Submit. Note: Some of these drop-down menus will only have one option.
4. If books are necessary for this course, they are displayed under a "Required" heading. Some courses also have "Recommended" titles- books your school thought would be helpful, and "Bookstore Recommended" titles- items that have proven helpful for students in this type of course. All books in recommended categories are optional. You may also print the list of all available title selections by selecting "Print List".
5. Click "Open All" or the "+" sign to open view available selections then click the "+" sign under each title selection to view all the book conditions available for each title (where applicable).
6. Choose the condition of the book you would like for each title - many have New, Used and Rental options, some may have a Digital option (options vary by book). Please note that the least expensive option is chosen by default.

Note: "Backorder" may be displayed under the condition. During busy seasons books quickly move on and off our warehouse shelves – this note shows real-time inventory. We likely have a backup publisher order and the book is often back in-stock by the time we send your order. Please order backordered books and we will do our best to fill it quickly. If we cannot, customer service will contact you.

7. Click the Add to Cart button located underneath the title selection.
8. At bottom of the page, you can choose to Select Another Course or Go to Cart.
9. If you would like to change the quantity, update the quantity field and click the update cart button at the bottom of the page.
10. After reviewing your order for accuracy, select a Textbook New/Used Condition preference at the bottom of the page and then click Checkout. The New/Used Condition preference lets us know if you'd like us to substitute a new book for a used or vice-versa if the condition you selected is not available. If you choose not to have us substitute, and your preferred condition is not available, we will contact you before canceling the order.
11. You may then choose to Continue to Shop or Check Out by selecting one of the buttons at the bottom of the page.

HOW TO CHECKOUT

1. If you have shopped with Follett Virtual Bookstores before, please enter your email address and password, and click Login.
2. If you are new to Follett Virtual Bookstores, please click Register to set up an account.
INTERNATIONAL STUDENTS: please register using your own name (instead of your host family's name). Please continue to use your host family's address for shipping purposes.
3. You will then be asked to select your shipping options. Orders can be shipped by FedEx Ground, 2nd Day, or Next Business Day (USPS available to select locations). Remember, books may leave the warehouse the day you order or the next business day depending on the time the order was placed. The delivery clock starts when books leave our warehouse, not when you complete your order online.

4. To ship to an address other than the default address displayed, click Add a New Address. Once the correct shipping address is displayed, click Continue Checkout.

HOW TO PAY

1. Enter the names of the student(s) that will be using the textbooks being purchased. This will help your school if something happens with the book choice later on.
2. Select your payment type under "Payment Info," and enter in the required fields associated with that payment option.
3. Review the details of your order, and then click Complete My Order for the order to be processed. An electronic confirmation will be sent to your email address confirming the order.

Need Help?
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如何寻找您要的书籍

HOW TO FIND YOUR BOOK

1. 点入 www.southlandscs.bkstr.com 网路书局链接。
2. 在页面上方点击“寻找书籍 Find Books” → 书籍 → 教科书及教材 Books > Textbooks and Course Materials。
3. 选择您的年级，学期，科目，班级，单击“送出 Submit”。请注意，某些选项只有一个选择。
4. 如果选择的书在科目中是必读书籍，此书陈列于“要求阅读 Required Materials”之下。某些科目会包含“建议阅读 Required”书籍，可能是学校或本书局认为对学生在此科目学习上能提供额外的辅助。建议阅读书籍，可自由订购，学生可以选择“打印书单 Print List”将建议阅读的书籍资料列印出来，以便日后参考之用。
5. 在选单右侧，单击“全开 Open All”或“+”可浏览每本书的供应状况。
6. 在您要的书籍选项中，选择购买新书，旧书或租借；某些书本并有电子版可供选择。系统自动选项为售价最低的选项。
注意：某些选项可能出现“缺货 backorder”状况，在学期前夕的繁忙季节，本书局的库存流动量大增，不过请依然放心订购“缺货”的书籍，因为我们通常会在为您出货的日期之前，就能顺利补货。如有例外，我们的克服中心，会直接联络您。
7. 在选项右下方，单击“加入购物车 Add to Cart”。
8. 页面下方，您可选择“其他科目 Another Course”或“前往购物车 Go to Cart”。
9. 如有需要更改订购数量，可在数量填写处更改后，在页面下放，单击“更新购物车 Update Cart”。
10. 在审查您的订单的准确性之后，在页面底部选择 教材新/旧条件的偏好，然后按下“结帐 Check Out”。
新/旧条件的偏好，可以让我们知道，如果您选择的条件缺货，我们能用适当的书本替代您的选择。如果您不希望我们为您选择替代书本，如果您选择的项目缺货，我们将会取消订单前与您联络。
11. 您可以选择继续购物 Continue to Shop 或点击页面下放的结帐按键 Check Out。

如何结帐

HOW TO CHECKOUT

1. 如果您曾经在Follett虚拟书店购物，请输入您的电子邮件地址和密码，单击“登录”。
2. 如果您是Follett虚拟书店的新客户，请点击注册，设立一个帐户。
请学生或寄宿学生，用自己名字申请帐号，不要使用寄宿家庭的名字；但可使用寄宿家庭地址进行邮寄服务。
3. 之后，您将被要求选择运输方式。订单可以用FedEx 联邦快递之地面运输，第二天或下一个营业日递送服务。（USPS美国邮局服务可选择地区。）。请注意，根据您下单的时间，货品会在您下单的同一天或第二个营业日寄出。送抵时间从货品离开货仓开始计算。
4. 如果货品将寄出到不同于系统里登记的地址，请点击“增加新地址 Add a New Address。”当正确邮寄地址显示，单击“继续结帐手续 Continue Checkout”。

如何付费

HOW TO PAY

1. 填写使用教科书的学生的姓名以便贵校处理日后书籍使用的问题。
2. 在“Payment Info 付费资讯”下，选择您的付费方式，并填写所有必填资料。
3. 再次确认您订单的各项细节，点击“Complete My Order 完成订单”完成购书手续。电子购书确认，会直接传至您的电子邮件信箱。

需要协助？请致电 Follett 877-827-2665



RU CYBER SAFE?

IDK...

WHAT YOU DON'T KNOW **CAN** HURT YOU!

Get the facts at: <http://www.mycctap.org/index.php/cyberbullying>

IDENTITY SAFETY

- ! Guard your personal 411 carefully.
- ▶ Sharing your address, phone, social security, and bank info places you at risk for identity theft.
- ▶ Understand that online photos can be copied and altered.
- ▶ Phishing scams look to "hook" you into giving out your 411.
- ! "Passwords are like underwear . . . change them often and don't share them with friends."*

*www.itd.umich.edu/posters/

CYBERBULLYING

- ! If you wouldn't say it F2F, don't say it online or pass it on.
- ▶ Don't respond to or meet with a cyberbully.
- ▶ Save proof: text messages, e-mails, screenshots, IM logs, blogs, etc.
- ▶ Tell a trusted adult who can:
 - file a complaint with the online provider.
 - contact the cyberbully's parents.
 - contact a lawyer or file a small claims action.

CYBER PREDATORS

- ! Never respond to messages that make you feel uncomfortable.
- ▶ Report improper activity to a trusted adult or the CyberTipline at:
<http://www.cybertipline.com/>
1-800-843-5678, 24/7.

PIRACY & PLAGIARISM

- ▶ Downloading, copying, or sharing music, movies, photos, or "warez" without the creator's okay is illegal.
- ! When downloading, use sites that have permission of the artists or are copyright free.
- ▶ Copying and pasting without citing is plagiarism.
- ▶ Understand "fair use."

INAPPROPRIATE CONTENT

- ▶ Use the back button or turn off the screen if you find material that makes you uncomfortable.
- ▶ Don't download suspicious files.
- ! Use school-friendly search engines and sites; ask your teacher or librarian for help.

SOCIAL NETWORKS

- ▶ Think B4 you post; your profile represents you forever.
- ! Set your profile to private.
- ▶ Know who is on your "friends list."
- ▶ Meeting F2F is risky; don't do it or take a trusted adult.
- ▶ Don't be shy; report offensive postings.

POSI

TALK WITH YOUR PARENTS OR A TRUSTED ADULT ABOUT YOUR CYBER ACTIVITIES.

money can't buy you...



GOOD GRADES



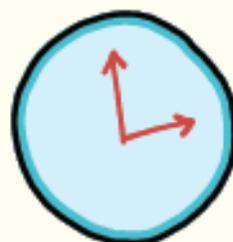
CONFIDENCE



MOTIVATION



RESPONSIBILITY



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SOUTHLANDS CHRISTIAN SCHOOLS

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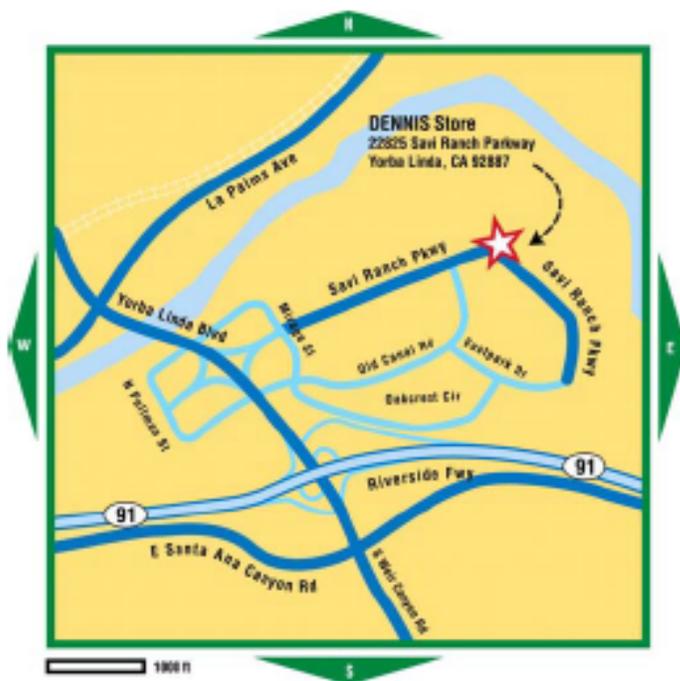
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Order forms available online.





**BEVARIS
ALLIANCE**
EST 1977



DEAR PARENT (S),

We would like to introduce ourselves to you. We are Bevaris Alliance Inc. and we are a food service management company. We have been providing schools with their hot food program since 1977. We are currently serving over 40 schools in the southern California area and provide services for Elementary, Middle-School, High-School students and Community Colleges throughout California. We are delighted to be given the opportunity to provide hot, home style cooked lunches for your children. We are looking forward to serving you and your children's needs in the hot food program. We pride ourselves on serving appealing and nutritious lunches for students. We have a nutritionist on staff to ensure that we meet all nutritional needs.

We provide a pre-paid lunch menu for all Pre-K and Elementary students. Each meal has a drink included. With our online order form you can purchase your child's lunch easily and quickly. Our a la carte service is designed to cater to Middle-School and High-School students. Our a la carte service consists of over 300 menu items available for your child's school.

If you have any questions, concerns, or suggestions, please feel free to send an email to info@bevarisalliance.com.

Sincerely,

The Bevaris Alliance Team



**BEVARIS
ALLIANCE**
EST 1977

Be The Chef

Our online program offers parents the ability to log in, view the menu, and order food directly for their children.

Diet Restrictions

For students that require special diet modifications nutrient information is available for all menu items and beverages sold in the cafeteria.

For More Information

Contact Us Today
Phone: 310.279.5281
Fax: 818.766.2864
info@BevarisAlliance.com
www.BevarisAlliance.com

OUR

NUTRITION MISSION

TO HELP BUILD A
HEALTHIER STUDENT BODY
AND MIND.

With our mission in mind, we strive to obtain the healthiest, cost effective and student friendly menus possible. Menus are planned ensuring that eight essential nutrients are met, including minimums for calories, protein, iron, calcium, vitamin a, and vitamin c.

In addition, we ensure that menus when averaged over the week provide less than 30% of total calories from fat, and less than 10% of calories from saturated fat.

Even in today's economy, we continue to offer fresh fruits and vegetables daily, plus a variety of canned fruits, 100% fruit juices, and hot vegetables.

Most of our bread items are whole-grain or whole-wheat, and we try to offer vegetarian entrées each day.

We have established nutrition guidelines for all snacks sold in schools. All snacks must meet the nutrition parameters used by the alliance for a healthier generation. Guidelines are established for serving sizes, calories, fat, sodium, trans fat and more.